

Decision of the Academic Council,
Faculty of Information Technology
and management
17 April 2019, Protocol No.4

**MODIFICATIONS TO THE DESCRIPTION OF THE EDUCATION PRO-
FESSIONAL PROGRAM**

**073.00.02 Management of the educational institution (by levels)
the second (master's) level of higher education**

Field of Knowledge: **07 Management and Administration**
Speciality: **073 Management**
Qualifications: **Master of Management**

APPROVED by protocol
Department of Management FITU № 3
from 03.04.2019

Enacted since 01 September 2019
(Order No. 295, 25 April 2019)

LETTER OF APPROVAL

changes to the description of the educational and professional program

Developed and agreed by a working group comprising:

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RATIONALE

Changes to the educational and vocational program are caused by changes in the legislation of Ukraine and several factors that appeared during the implementation of the educational program during the 2017-2018 and 2018-2019 academic years.

The following documents were the basis for introducing changes to the educational and professional program: Law of Ukraine "On Education", Resolution of the Cabinet of Ministers of Ukraine dated 17 January 2018 No. 55 "Some Issues of Management Documentation". Model Educational Training Program for General Staff of General Secondary Education Institutions in accordance with the requirements of the New Ukrainian School Concept (Order of the Ministry of Education and Science of Ukraine № 1392 of 13 December 2018).

Considering to paragraph 2 item 3 of Chapter XII "Final and Transitional Provisions" and article 10 "Structure of Education" of the Law of Ukraine "On Education" brought the name of the educational and professional program "Management of the Institution of Education (by levels)" into conformity.

Other changes concern the redistribution of credits between different content components, specifying the name of the subjects, bringing them into line with the modern content of each discipline, filling the content modules and structural and logical sequence in the Curriculum of Higher Education Applicants. These changes will provide a practically oriented approach to the training of a specialist in the management of an educational institution in accordance with the Law of Ukraine "On Education", taking into account their personal and professional requirements and needs, forming managerial competence to change the organization of the educational process, ensuring a safe and comfortable educational space for all participants, inclusion of persons with special educational needs in the conditions of decentralization in the educational process. The need for these changes was identified in consultation with the heads of educational institutions and questionnaires of students and graduates of the specialty "Management" of the Boris Grinchenko Kyiv University.

The program competencies and expected learning outcomes, resources, forms of final certification and other parts of the program characteristics were not subject to substantial review.

Thus, the changes related to Parts II, IV and V, namely in sections 2.1 "List of components" and 2.2 "Structural and logical scheme" and the corresponding matrices: IV "Matrix of compliance of program competencies with educational program components" and V "Matrix of software results teaching relevant components of the educational program. "

New editions of these parts of the educational and professional program are listed below.

II. List of components of educational and professional program and their logical sequence

2.1. List of PS components

Code (acad. disc., pr., assess.)	Components of the Programme of Study (academic discipline, course projects (work), practice, qualification work))	Credits ECTS	The Form of the Final Control
1	2	3	4
<i>I. Compulsory components of PS</i>			
1. Disciplines			
ОДФ.01	Educology	4	Credit
ОДФ.02	Theory of Management	5	Exam
ОДФ.03	Psychology of Management	4	Credit
ОДФ.04	Research methodology	4	Credit
ОДФ.05	Personnel management	5	Exam
	<i>1. Head of EI</i>	2	
	<i>2. Human resources management and leadership development</i>	3	
ОДФ.06	Legal Aspects of Management (CEI, GEI, OSEI)	4	Credit
ОДФ.07	Management Technology (CEI, GEI, OSEI)	4	Credit
ОДФ.08	Management of Educational Process (CEI, OSEI)	5	Exam
ОДФ.09	Management of inclusive education	4	Credit
ОДФ.10	Public administration of the educational establishment	4	Credit
ОДФ.11	Management of Financial and Economic Activity (CEI, GEI, OSEI)	4	Exam
ОДФ.12	Management of communications (CEI, OSEI)	4	Credit
ОДФ.13	Audit and Evaluation in Management (CEI,OSEI)	4	Credit
<i>Total</i>		55	-
2. Practice			
ОП.2	Pre-dsploma prsctice	6	Credit
<i>Total practice</i>		6	-
3. Attestation			
ОА.1	Master's qualification work	6	
	<i>1. Master's work</i>	4,5	
	<i>2. Protection of qualification master's work</i>	1,5	
<i>Total attestation</i>		6	-
Total amount of the optional components		67	
<i>II. Selective part</i>			
4.1. Choice of specialization "Expertise in the field of education"			
4.1.1 Disciplines			
ВДС.1.01	The essence and content of expert activities in the field of education	4	Credit
ВДС.1.02	Legal framework of expert activity in the field of education	5	Credit
ВДС.1.03	Examination of documentation support of activity of educational institution	5	Credit
ВДС.1.04	Quality of education, educational innovations and expert support of their support	5	Credit
ВДС.1.05	Educometrics	4	Credit
Total of selective part		23	

4.2. Choice of specialization "Management of innovative development of educational institution"**4.2.1. Disciplines**

БДC.2.01	Self-management	4	Credit
БДC.2.02	Quality management in educational institutions	4	Credit
БДC.2.03	Electronic workflow of educational institution	5	Credit
БДC.2.04	Technologies of innovative development of educational institution	5	Credit
БДC.2.05	International Experience in the Management of Educational Institutions (CEI, OSEI)	5	Credit
Total of selective part		23	
TOTAL AMOUNT OF THE PROGRAMME OF STUDY		90	

2.2. Structural Logical Scheme

1 semester	2 semester		3 semester		
Edukology 4 ECTS	Research methodology 4 ECTS	Specialization «Expertise in the field of education» Legal and regulatory framework of expert activities in the field of education 5 ECTS	The essence and content of expert activities in the field of education 4 ECTS		
Theory of Management 5ECTS	Personnel management 5 ECTS Head of EI 2 ECTS		Examination of documentation support of activity of educational institution 5ECTS		
Psychology of Management 4 ECTS	Human resources management and leadership development 3 ECTS		Quality of education, educational innovations and expert support of their support 5ECTS		
Legal Aspects of Management (CEI, GEI, OSEI) 4 ECTS			Educometrics 4 ECTS		
Management of Educational Process (CEI, OSEI) 5ECTS	Management Technology (CEI, GEI, OSEI) 4 ECTS	Specialization «Management of innovation development of EI» International Experience in the Management of Educational Institutions (CEI, OSEI) 5ECTS	Self-management 4 ECTS		
Management of inclusive education 4 ECTS	Management of Financial and Economic Activity (CEI, GEI, OSEI) 4 ECTS		Quality management in educational institutions 4 ECTS		
Public administration of the educational establishment 4 ECTS			Electronic workflow of educational institution 5ECTS		
Management of communications (CEI, OSEI) 4 ECTS	Audit and Evaluation in Management (CEI, OSEI) 4 ECTS		Technologies of innovative development of educational institution 5ECTS		

III. Form of Attestation of Higher Educational Learners

The graduate students majoring in 073 Management get attestation in the form of degree paper defense, and they are given the document of the state standard issued to confirm that they are awarded with the degree and education qualification of: "Head of educational institution" on specialization "Expertise in the field of education" / "Management of innovative development of EI".

The attestation is performed openly and publicly.

V. The Matrix of Software for Learning Outcomes (LO) with the relevant component of the educational program

Marks of program learning outcomes and educational components	CC 1		CC 2																													
PLO 1	•			•	•	•	•				•	•	•	•		•	•	•	•											•	•	•
PLO 2	•	•			•	•	•		•			•			•	•	•	•		•										•	•	
PLO 3	•	•	•		•		•	•	•		•				•			•		•	•	•	•							•	•	
PLO 4			•	•							•		•	•							•	•										
PLO 5	•	•	•	•		•	•	•		•		•	•	•	•	•	•	•		•			•	•	•	•	•		•	•	•	
PLO 6		•	•	•					•						•																	
PLO 7	•	•			•		•	•	•	•	•	•	•	•						•												
PLO 8			•		•				•							•	•	•	•	•								•	•	•	•	